

**NOTICE OF THE ANNUAL GENERAL MEETING OF THE STEDHAM MEMORIAL HALL  
COMMITTEE FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2019, TO BE HELD ON WEDNESDAY 2<sup>ND</sup>  
OCTOBER AT 7.30 IN THE STEDHAM MEMORIAL HALL.**

**A G E N D A**

1. Apologies
  2. Minutes of 2018 Annual General Meeting and matters arising
  3. Chairman's report
  4. Treasurer's report
  5. Resignation of Committee
  6. Nomination and election of Committee members
  7. Approval of Village and Organisation representatives
  8. Any other business
  9. Time and place of next Annual Meeting
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**Normal Committee Meeting**

**A G E N D A**

1. Chairman's Report on matters since July Meeting
2. Treasurer's Report
3. Health and Safety report - periodic tests, incidents, Key code
4. Hall Licensing
5. Bookings
6. Events – Theatre Night, Christmas Party, Live music event in February
7. Winter Film Season
8. Village Organisation reports
9. Other business

10. Date of next Meeting